DREAM IT. DO IT.

EACS eLearning Information for Students and Parents

EACS is providing information to help students and parents access assignments and materials during EACS eLearning days. It is EACS's expectation that each student will be able to connect to his/her teacher's eLearning opportunities. Please let your student's teacher or principal know if you need further assistance or clarification on accessing your student's eLearning content. It is our priority to make this learning opportunity succeed for EACS students. EACS welcomes parents in joining their child on their eLearning experience. EACS HELP direct line is 260-446-0257

Important items for students and parents regarding eLearning:

1. Each building will practice eLearning day(s) as scheduled by the building principal prior to EACS's September in-service.

2. Each building will have eLearning days during the September 11 and February 5 district-wide teacher in-services.

3. Weather-induced cancellation days will be eLearning Days.

4. Teachers will fully preview or clarify any assignments or tasks prior to an eLearning day, including the use of or location of any eLearning day material using the EACS eLearning instructions template.

5. President's Day, Monday, February 18th will remain a vacation day for staff and students, not an eLearning Day.

6. All K-12 will post eLearning assignments on their Canvas Calendar. All eLearning assignments will be posted by 9:00 a.m. of the eLearning day. K-6 teachers have the option to also send assignments via email.

7. eLearning material assigned by teachers will cover content that would have been addressed if school were in session, continuing the classroom momentum into the eLearning day.

8. The student's responsibility is to complete and turn in any assigned/graded material within five school days after students return, excluding weekends and holidays. **Example**: If school is cancelled on Tuesday and students return on Wednesday, eLearning work is due the following Tuesday (five school days later).

9. If a student does not participate in eLearning, they will be marked with an "unexcused absence" unless a valid excuse is given to the school for the missed eLearning days.

10. Teachers will be accessible using an online platform during the eLearning day from 9:00 to 3:00 to answer student questions. Teachers are encouraged to use Canvas, MobyMax (K-8), or email, and to check in with Discussions/Messages on Canvas, MobyMax (K-8) or email.

11. EACS schools will have a computer lab open before or after school for the five days after an eLearning day. (These times will be determined by each school)

12. A School Messenger will be sent from Superintendent Hissong the morning of an eLearning day reminding students and parents of the eLearning expectations.

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The following are options for EACS families without a Wi-Fi router:

1. Home Internet access – using an EACS iPad connected to a Wi-Fi router. If families do not have home access due to financial reasons, and are within reach of Comcast Cable. Parents may check out Comcast Internet Essentials, which provides full Internet access for less than $10 a month. Parents interested should ask building secretaries for a pamphlet. Families may have Internet connectivity using a cell phone as a hotspot or through tethering. Families would need to check with their cell phone provider; there could be added data cost.

2. A friend or relative's Internet access – This could be a great time for students to collaborate with friends or relatives while sharing Internet connectivity.

3. Apartment or Association Clubhouse – If families live in apartments, associations, or condominiums, many supply Wi-Fi in their clubhouse. It will also be important to bring a charged computer/iPad and headsets for privacy and the privacy of others.

4. Church and/or social club Internet access – While EACS is not working directly with any church or clubs, families may contact their church, house of worship, or social club. It will also be important to bring a charged computer/iPad and headsets for privacy and the privacy of others.

5. Area Businesses – Local restaurants, coffee houses, or bookstores could be used on occasion for Wi-Fi connection. It will also be important to bring a charged computer/iPad and headsets. EACS will maintain a list of local businesses who offer free Wi-Fi on the EACS website.

6. EACS will open its doors to students before or after school during the five school days after an eLearning day. The times will be determined by each school; please check with your child's school for open lab times. Each location will have a limited number of computers but an ample supply of Wi-Fi. If students have iPads, students are welcome to bring them along with their charger. All students should bring headsets for their privacy and the privacy of others. Proper school behavior is expected. The only accessible areas will be the designated computer room and restrooms. EACS staff will be available to assist students.

7. Allen County Public Library Wi-Fi **-** There are eight ACPL branches in/near the EACS district. Allen County Public Library Branches offer Wi-Fi access and Wi-Fi Printing. Specifics to all ACPL locations; public computers can be used for one hour at a time *with a valid ACPL card*; Please bring headsets for your privacy and the privacy of others. EACS will maintain the following list of the eight ACPL branches on the EACS website: www.eacs.k12.in.us

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Branch Name	Address	Phone number	Hours of Operation (Hours subject to change)
Grabill Branch	13521 State Street, Grabill, IN 46741	(260)421-1325	Monday, Tuesday & Thursday: 10am-9pm Wednesday, Friday & Saturday*: 10am-6pm *Closed Saturdays from Memorial Day to Labor Day
Woodburn Branch	4701 State Road 101 North, Woodburn, IN 46797	(260) 421-1370	Mon, Wed & Fri: 10am-12pm & 1pm - 6pm Tue & Thur: 12pm-5pm & 6pm - 9pm Saturday*: 10am-2pm *Closed Saturdays from Memorial Day to Labor Day
Georgetown Branch	6600 East State Blvd., Fort Wayne, IN 46815	(260) 421-1320	Mon, Tue, Wed & Thur: 10am - 9pm Friday & Saturday: 10am-6pm
Hessen Cassel Branch	3030 East Paulding Road, Fort Wayne, IN 46816	(260) 421-1330	Monday, Tuesday & Thursday: 10am-9pm Wednesday, Friday & Saturday*: 10am-6pm *Closed Saturdays from Memorial Day to Labor Day
Dupont Road Branch	536 E. Dupont Road, Fort Wayne, IN 46825	(260) 421-1315	Mon, Tue, Wed & Thur: 10am- 9pm Friday & Saturday: 10am-6pm
Monroeville Branch	115 Main Street, Monroeville, IN 46773	(260) 421-1340	Monday, Wednesday: 12pm-5pm & 6pm-9pm Tue, Thur, & Fri: 10am-12pm & 1pm-6pm * Saturday: 10am-2pm * Closed Saturdays from Memorial Day to Labor Day
New Haven Branch	648 Green Street, New Haven, IN 46774	(260) 421-1345	Monday, Tuesday and Wednesday, 10am - 9pm Thursday, Friday and Saturday, 10am - 6pm* *Closed Saturdays from Memorial Day to Labor Day
Main Library Branch	900 Library Plaza, Fort Wayne, IN 46802	(260)-421-1200	Monday – Thursday 9AM-9PM Friday 9AM-6PM Saturday, 12PM-5PM Sunday

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